



BOROUGH OF PARK RIDGE CONSTRUCTION OFFICE

.55 Park Avenue
Park Ridge, NJ 07656
Tel: 201-391-5224
Fax: 201-391-7130

Office of the
Construction Code Official

In Ground Swimming Pool Permit Requirements

The following is required:

Three copies of signed and sealed plans by a N.J. REGISTERED LAND SURVEYOR and/or N.J. PROFESSIONAL ENGINEER with the following information:

1. Topographical Survey showing existing and proposed contours
2. Complete Site Plan
3. Signed and sealed drawings of the pool structure by professional engineer
4. Certified drainage calculations
5. Seepage pits, and percolation test required
6. Pool backwash termination to be provided, including volume of water per cycle.
7. All set back requirements, building coverage and total impervious coverage
8. Complete soil moving calculations
9. Soil moving application to be filled out in its entirety and must agree with cut and fill calculations on the site plan.
10. Certified retaining wall structural calculations (walls over 3 feet in height)
11. Complete building permit application, including fence details.
12. **Design professional preparing the plans must be prepared to certify that the project was constructed in strict accordance with his plans and specifications. A final as built is required upon completion, prior to the issuance of a Certificate of Approval.**
13. The Construction Code Official may request an escrow of \$1,500.00 for engineering review. In exceptional circumstances, additional escrows may be required for engineering review.
14. Final As-Built Survey upon completion

Review of Zoning for In Ground and Above Ground Pools

- Total coverage for accessory structures and/or use not to exceed 10% of the rear yard.
- Pool to be located in the rear yard behind the rear building line.
- Pool to be located a minimum of 10 feet from house
- Pool to be a minimum of 20 feet from all property lines
- Pool equipment, walkways, decking, and pool patios to be a minimum of 15 feet from all property lines
- Cabanas (under 150 sq.ft.) to be a minimum of 5 feet from all property lines
- All fencing that is used as a barrier is to be a minimum of 4 feet high and balusters are to be a maximum of 4 feet on center. (The pool itself can be used as a barrier if it is at least 4 feet high.)
- Stairs are not permitted unless they are protected with a fence and locking gate. Lock is to be a minimum of 4 feet 6 inches above grade.

APPLICATION FOR SOIL MOVING

APPLICANT _____ TELEPHONE _____

ADDRESS _____

OWNER _____ TELEPHONE _____

SITE ADDRESS _____

BLOCK _____ LOT _____

DESCRIPTION / PURPOSE OF WORK _____

ROADS TO BE USED TO AND FROM THE SITE _____

SOIL MOVING CALCULATIONS: PLEASE COMPLETE ALL

TOTAL CUT	
TOTAL FILL	
TOTAL IMPORT	
TOTAL EXPORT	
GRAND TOTAL EXCAVATION	

KIND AND QUALITY OF SOIL TO BE IMPORTED/EXPORTED _____

KIND AND QUALITY OF SOIL TO BE EXPORTED _____

STARTING DATE _____ COMPLETION DATE _____

FEE: PER CHAPTER 84-8 SOIL MOVING ORDINANCE

TOTAL QUANTITY MOVED CUBIC YARDS _____ X \$.25= *

MINIMUM FEE: * \$75 APPLICATION FEE: RESIDENTIAL \$100 COMMERCIAL \$200

TOTAL: _____ **FEE PAID/CHECK #** _____

APPLICANTS SIGNATURE

DATE

BOROUGH ENGINEER (IF NEEDED)

DATE

CONSTRUCTION OFFICIAL

DATE

PARK RIDGE ZONING POOL APPLICATION

Worksite Address: _____ Block: _____ Lot: _____ District Zone: _____

Contractor Name: _____ Contractor Phone #: _____

Contractor Address: _____ Contractor E-Mail: _____

Homeowner Name: _____ Homeowner Phone #: _____

Homeowner Address: _____ Homeowner E-Mail: _____

Applicant's Signature _____ Date _____

POOL ZONING CRITERIA

ITEM	REQUIRED	EXISTING	PROPOSED	VARIANCE	CODE SECTION
SWIMMING POOLS Inground Above Ground	20 FT. SETBACK				101-21D(1)
POOL PATIO	15 FT. SETBACK				101-21D(3)
POOL EQUIPMENT	15 FT. SETBACK				101-21A(8)(b)
HOT TUBS	20 FT. SETBACK				101-21A(1)(a)
DECKS	20 FT. SETBACK				101-21A(1)(a)
PATIOS	10 FT. SETBACK				101-21A(1)(a)
SHED (150 SQ. FT. MAXIMUM)	5 FT. SETBACK				101-21A(1)(a)
MAXIMUM IMPERVIOUS COVERAGE R-10	40%				101-SCH IV-2
MAXIMUM IMPERVIOUS COVERAGE R-15	35%				101-SCH IV-2
MAXIMUM IMPERVIOUS COVERAGE R-20	40%				101-SCH IV-2
MAXIMUM IMPERVIOUS COVERAGE R-40	25%				101-SCH IV-2

- Total coverage for accessory structures not to exceed 10% of the rear yard.
- Pool to be located in the rear yard behind the rear building line.
- Pool to be located a minimum of 10 feet from the house.
- In-ground pools require signed, sealed drawings by a licensed professional.
- A survey is required showing any/all structures (house, garage, shed, deck, fence, etc.). Draw the location of the proposed pool, fence, patio and equipment to scale on the survey showing distances from all property lines and structures.

Approved: _____ Denied: _____ Zoning Board approval required: _____

Denied under code sections: _____

If your application is denied, reason for denial is above. You may, as per N.J.S.A. 40:55D, seek a variance to the code and appeal this decision by making application to the Zoning Board of Adjustment.

Zoning Official _____ Date _____

\$150 Zoning Permit – Inground Ground Pools

\$50 Zoning Permit – Above Ground Pools

SWIMMING POOL ENCLOSURES AND SAFETY DEVICES

ALL SWIMMING POOLS AND/OR HOT TUBS* OVER 24 INCHES DEEP ARE TO BE PROTECTED WITH A BARRIER IN ACCORDANCE WITH THE NEW JERSEY INTERNATIONAL BUILDING CODE AS FOLLOWS:

1. TOP OF BARRIER (FENCE) TO BE MINIMUM OF 48 INCHES HIGH.
2. BARRIER TO HAVE LESS THAN 4 INCHES SPACE BETWEEN BALUSTERS.
3. DISTANCE FROM GRADE TO BOTTOM OF BARRIER MAXIMUM 2 INCHES.
4. HORIZONTAL MEMBERS NOT PERMITTED TO PREVENT CLIMBING.
5. CHAIN LINK FENCE IS PERMITTED WITH A MAXIMUM OF 2 ¼ INCH
OPENING.
6. GATES ARE TO BE OPEN AWAY FROM POOL.
7. GATES ARE TO BE SELF CLOSING AND SELF LATCHING DEVICE 54 INCHES
FROM THE BOTTOM OF THE GATE ON THE POOL SIDE.
8. THE WALLS OF AN ABOVE GROUND POOL CAN BE USED AS A BARRIER IF IT
IS A MINIM OF 48 INCHES ABOVE THE GROUND. THE LADDER TO THE POOL
MUST BE PROTECTED WITH A BARRIER AND LOCKING GATE AS ABOVE.

*HOT TUBS CAN BE PROTECTED WITH A HARD COVER IN LIEU OF A
BARRIER.